

**KWAZULU-NATAL
DEPARTMENT OF EDUCATION**

Application for Registration of Learners for Home Education 2006/7

**APPLICATION FOR REGISTRATION OF A LEARNER
FOR EDUCATION AT HOME**

This form must be completed in full by any parent applying to the Head of Department to register a learner to receive education at home.

All parents who wish to apply for the registration of learners for home education must complete this form. A separate form must be completed for each learner.

If the space provided in this form is insufficient, additional information should be recorded in writing and attached to this form.

The following documents must be submitted by the applicant parent with the completed form:

- √ a certified copy of the parent's identity document;
- √ a certified copy of the parent's highest education qualification;
- √ a certified copy of the learner's full birth certificate;
- √ a transfer certificate from the previous school attended;
- √ a contract with a liaison school for the period that the learner is to be educated at home; and
- √ the time that will be allocated during the day and in total during the year to the teaching of the learner (minimum three hours of contact teaching time per day).

1. Phases of learning: mark the phase with an x	Present Grade
Foundation Phase (grades 1 - 3)	
Intermediate Phase (grades 4 - 6)	
Senior Phase (grades 7 - 9)	

2. Parent who is responsible for education at home	
2.1 Name/s of parent/s	
2.2 Postal address of parent	2.3 Physical address of home
2.4 Telephone numbers	2.4 Fax number
2.5 E-mail address	
2.6 Occupation of parent	
2.7 Qualifications, experience, expertise of parent (attach certified copies):	

3. The learner (Please remember to submit an abridged/full birth certificate)		
3.1 Name of learner	3.2 Date of Birth	3.3 Age
3.4 List any physical disabilities		
3.5 Previous school attended and grade completed (please attach a copy of the last report and a transfer certificate).		
3.6 Name and address of liaison school		
3.7 Name of the Principal and Contact details		

4. Education Programme			
4.1 State name of curriculum being followed and attach annexure with full details. Please note that the curriculum must be approved by the Education Department before implementation.			
4.2 Number of hours education PER DAY		From.:..... Until.:.....	No. of hours:
4.3 List any additional learning resources that you will make available for the benefit of the learner.			
4.4 Name any tutors that you may engage for tuition in specialised subject areas.			
Name of Tutor	Subject/s	Qualifications	Hours per week

5. Please state the reasons why it is in the interest of the child to be educated at home.

6. Undertaking by applicant parent

I, the undersigned applicant, undertake:

- a) to ensure that the education of the learner at home will:
 - i) meet the minimum requirements of the National Curriculum Framework for General Education and Training;
 - ii) be consistent with the values contained in the Constitution of the Republic of South Africa, 1996;
 - iii) not be inferior to the standard of education provided at public schools;
 - b) to comply with conditions of registration as well all other reasonable conditions
determined by the Head of Department regarding the learner's registration for education at home.

6. Withdrawal of approval

6.1 The Head of Department may withdraw this approval if:

- 6.1.1 the Head of Department is no longer satisfied that the requirements of section 51(2) of the South African Schools Act 84 of 1996 apply;**
- 6.1.2 any condition of this approval is contravened; or**
- 6.1.3 it is established that any information provided in this application or in the documents supporting the application was inaccurate or misleading.**

6.2 Before doing so, the Head of Department will:

- 6.2.1 give written notice to the governing body of the Head of Department's intention to withdraw the approval and the reasons therefore;**
- 6.2.2 grant the governing body a period of 30 days to make written representations on the matter; and consider any representations received.**

6.3 *You may appeal against the withdrawal of registration to the Member of the Executive Council in terms of section 51(5) of the South African Schools Act 84 of 1996.*

7. Refusal of application

7.1 Should your application be refused, you may appeal against this decision to the Member of the Executive Council in terms of section 51(5) of the South African Schools Act 84 of 1996.

8. Declaration

I (name of parent) _____

Parent of (name of child) _____

Hereby declare that

1. the information I have supplied is correct
2. I undertake to implement officially approved curricula
3. I undertake to comply with any other reasonable conditions set by the Head of Department

Signed _____
(parent)

Date: _____

For Departmental use only.

	Date	Name of Official	Signature
Application received on			
Application approved on			
Application refused on			
Reasons for refusal/revocation			
Date of issue of certificate of registration			
Date parent informed about revocation / refusal			

Please return to: **Mr S.L.N. Kheswa**
Chief Education Specialist
188 Pietermaritz Street
Metropolitan Building
Office G37 or G43
PIETERMARITZBURG
3201